

**MINUTES OF REGULAR MEETING OF THE  
PRINCETON MUNICIPAL AIRPORT ADVISORY BOARD  
MONDAY, SEPTEMBER 12, 2022**

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**MEMBERS PRESENT:** Gene Stoeckel, Jack Edmonds, John Sautter (by Teams)

**MEMBERS ABSENT:** Troy Minske, Jason Erickson

**OTHERS PRESENT:** Michele McPherson, City Administrator; Thom Walker, Mayor, Sharon Sandberg, Andrew Zielike, KLJ Engineering

Via Teams: John Glesne, KLJ Engineering, Tom Rishovd, Lisa Fobbe

**CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chair Stoeckel called the meeting to order at 5:45 pm and lead those present in the Pledge of Allegiance.

**AGENDA ADDITIONS/DELETIONS:**

Motion by Edmonds, seconded by Sauter to approve the agenda as printed. Motion carried.

**APPROVAL OF AUGUST 1, 2022 MEETING MINUTES:**

Motion by Edmonds, seconded by Sautter to approve the August 1, 2022 meeting minutes as presented.

There was discussion regarding whether the attachments for the tractor could be re-used on a new tractor thereby saving money on equipment. McPherson stated that based on her conversation with Public Works Director Gerold, the most likely will not.

Motion carried.

**OLD BUSINESS:**

*Kruse Access Agreement – the draft new agreement has been distributed to the through the fence operator.*

*Flight Service Station – no new information was provided*

**NEW BUSINESS:**

**Engineer's Report:**

The written report included updates on:

- Taxiway reconstruction (design) – still waiting for MNDoT's sign-off on the project close-out report.
- Runway reconstruction (construction) – waiting on MNDoT's review of the draft closeout report before collecting the final signatures for submission to the FAA.

- Taxiway reconstruction (construction) – final inspection completed, final pay estimate submitted and work has started on the project closeout report.
- The grant for the Beacon replacement project has been announced. Waiting for a project schedule from the contractor. There is concern regarding equipment (pole) procurement due to supply chain issues.
- The grant for the Targeted Planning Study and ALP Update was also announced. An updated project schedule was distributed.

Glesne noted that they will be working on the pre-applications for the 2023 grants, specifically the AWOS relocation environmental and design/land acquisition work. He also noted that they will be contacting MNDOT regarding the budget for equipment replacement.

Zielike stated that he was in contact with representatives from Christ our Light Church regarding landscaping for the cemetery at the north end of the airport.

Manager's Report:

McPherson reviewed the items in the written manager's report:

- A Community Development – Planner was hired.
- There was not yet a schedule for the Joint Planning Board
- Financial information will be available for the November meeting.

**ADJOURNMENT:**

Motion by Edmonds, seconded by Sautter to adjourn. Motion carried and the meeting adjourned at 6:05 pm.

Respectfully submitted,

*Michele McPherson*

Michele McPherson  
City Administrator/Airport Manager